

Steps for Obtaining Irrigation Acres

1. Submit an Application

- An application fee of **\$700.00 + GST per parcel** is required.
- A maximum of **150 Irrigation Acres** may be requested per application.
- If additional acres become available, an application for additional acres may be submitted. Any approved additional acres may be purchased at **25% above the original cost per acre**.

2. Preliminary Board Review

Your application will be presented to the **Board of Directors** for preliminary approval.

- A letter will be sent to inform you of the Board's decision.

3. Land Classification Requirement

To proceed with your application, the parcel must have a **valid land classification** suitable for irrigation.

4. Site Visit and Water Delivery Review

A site visit will be conducted with the landowner, the **Water Service Manager**, and the **Water Operator** to determine the point of water delivery.

Please note: All costs associated with delivering water from the WID point of delivery to the pivot are the responsibility of the landowner. This includes construction costs, infrastructure, and all components required to establish water delivery.

5. Preparation of Documentation

If preliminary approval is granted, all required documentation will be prepared, which may include:

- Addition of the parcel to the District
- Change of Irrigation Acres Agreement
- Remote Delivery Agreement or Point of Delivery Agreement
- Easement and/or Access Agreement
- Irrigable Unit Agreement (if applicable)

6. Signing of Agreements

You will be invited to the office to review and sign all required agreements. Staff will also be available to answer any questions you may have.

7. Final Board Approval

Your application will be presented to the **Board of Directors** for final approval of the irrigation acre purchase.

- A letter will be sent informing you of the Board's final decision.

8. **Invoicing and Payment**

An invoice will be issued during the **first week of the month following Board approval**. The invoice will include:

- The cost of the irrigation acres being purchased
- Any additional costs, including construction, infrastructure, and/or required components

Payment is due within one month of the invoice date.

9. **Construction Process**

Once payment has been received, the construction team will contact you to coordinate work at your site and advise when construction will commence.

10. **Final Inspection**

Upon completion of the work, the **Water Service Manager** will conduct a final inspection and approval.